

Meeting Minutes

Harper – Archer Elementary School

Date: **October 21, 2020**

Time: **4:00 PM**

Location: **Virtual**

- I. Call to order: [4:02]
- II. Roll Call (Chaundra Gipson – GoTeam office)

Role	Name (or Vacant)	Present or Absent
Principal	Dione Simon	present
Parent/Guardian	Lisa Perrymond	present
Parent/Guardian	Corine Hampton	absent
Instructional Staff	James Davis	present
Instructional Staff	Jadasea Day	present
Community Member	Noki Crew	present

Quorum Established: [Yes]

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Jadasea Day]; Seconded by: [James Davis]
 Members Approving: Lisa Perrymond, James Davis, Jadasea Day
 Members Opposing: None
 Members Abstaining: None
 Motion [Passes]

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b. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	Community Member
Nominee's Name:	Noki Crew
GO Team Members In favor	Lisa Perrymond, James Davis, Jadasea Day
GO Team Members Opposed	None
GO Team Members Abstaining	None

c. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** *[Insert Name of Member Elected as Chair]*

Officer Position:	Chair
Nominee's Name:	Jadasea Day
GO Team Members In favor	Lisa Perrymond, James Davis, Jadasea Day, Noki Crew
GO Team Members Opposed	None
GO Team Members Abstaining	None

ii. **Vice Chair: Result:** *[Insert Name of Member Elected as Vice-Chair]*

Officer Position:	Vice Chair
Nominee's Name:	James Davis
GO Team Members In favor	Lisa Perrymond, James Davis, Jadasea Day, Noki Crew
GO Team Members Opposed	None
GO Team Members Abstaining	None

iii. **Secretary: Result:** *[Insert Name of Member Elected as Secretary]*

Officer Position:	Secretary
Nominee's Name:	Lisa Perrymond
GO Team Members In favor	Lisa Perrymond, James Davis, Jadasea Day, Noki Crew

GO Team Members Opposed	None
GO Team Members Abstaining	None

iv. Cluster Representative: Result: [Insert Name of Member Elected as Cluster Representative]

Officer Position:	Cluster-Representative
Nominee's Name:	Noki Crew
GO Team Members In favor	Lisa Perrymond, James Davis, Jadasea Day, Noki Crew
GO Team Members Opposed	None
GO Team Members Abstaining	None

Review and Approve Public Comment Format “For those of you wishing to provide comment, there is time allotted on the agenda from 3:40 PM - 4:00 PM. The sign-up Google Form can be accessed through the Harper – Archer School website www.haestrailblazers.com. Anyone wishing to sign-up should do so by 10:00 AM the morning of the posted meeting. Each member of the public will have 2 minutes to speak. At which time, we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes, we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.”

- d. Motion to adopt made by: [James Davis]; Seconded by: [Lisa Perrymond]
 Members Approving: James Davis, Jadasea Day, Lisa Perrymond, Noki Crew
 Members Opposing: None
 Members Abstaining: None
Motion [Passes]

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- e. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
1	October 21	3:30 PM	Zoom	No
2	November 18	3:30 PM		Yes
3	December 16	3:30 PM		No
4	January 20	3:30 PM		Yes
5	February 17	3:30 PM		No
6	March 3	3:30 PM		Yes
7	April 21	3:30 PM		Yes

Motion made by: [Noki Crew]; Seconded by: [Jadasea Day]

Members Approving: James Davis, Jadasea Day, Noki Crew, Lisa Perrymond

Members Opposing: None

Members Abstaining: None

Motion [Passes]

- **Review and Adopt GO Team Norms** This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.
- Demonstrate Harper – Archer’s Core Values

- a. Motion made by: **Jadasea Day** Seconded by: [James Davis]

Members Approving: Jadasea Day, James Davis, Noki Crew, Lisa Perrymond

Members Opposing: None

Members Abstaining: None

Motion [Passes]

IV. Discussion Items

- a. **Discussion Item 1: Return to Learning Phase II**

- i. This will be discussed in our Administration Team meeting tomorrow

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- ii. We had 220 scholars to select Face-to-Face instruction with 50% of the school population submitting the intent form
 - b. **Discussion Item 2: Strategic Plan**
 - i. Shared a draft of Strategic Plan
 - ii. Reviewed and discussed the components of Strategic Plan
- V. **Information Items**
 - a. **Principal's Report**
 - i. Discussed Phase II
 - ii. Strategic Plan draft, and the
 - iii. Addition of After School All-Stars
- VI. **Announcements**
 - a. Noki Crew announced the community clean-up day in the Collier Heights Community
- VII. **Adjournment**

Motion made by: [Jadasea Day]; Seconded by: [James Davis]
Members Approving: Jadasea Day, Lisa Perrymond, James Davis, Noki Crew
Members Opposing:
Members Abstaining:
Motion [Passes]

ADJOURNED AT [5:08]

Minutes Taken By: [Jadasea Day]

Position: [Interim Secretary]

Date Approved: [Insert Date When Approved]